

**ETHICS COMMITTEE – Formal Group Meeting Agenda**

**Wednesday 03 April 2019: 10:00 – 14:00 hrs**

LH 1.8/LH 1.9, First Floor, Lloyd House, Colmore Circus Queensway, Birmingham, B4 6NQ

*(Refreshments will be provided prior to the meeting)*

<b>1</b>	<b>10:00</b>	Welcome from the Chair & brief introductions from members. Members are asked to declare any conflicts of interest.	
<b>2</b>	<b>10:10</b>	<b>Apologies:</b> Anindya Banerjee	
<b>3</b>	<b>10:15</b>	<b>Explanation of the IOM model</b> ( <i>ref: DAL_2018_0001_IOM Model</i> ) CS Todd, Davin Parrott & Richie Evans (WMP) attending	<b>PAPER ATTACHED</b>
<b>4</b>	<b>11:30</b>	Committee discussion focused upon technical side and input data	
<b>5</b>	<b>12:00</b>	<b>Lunch including tea and coffee</b>	<b>BREAK</b>
<b>6</b>	<b>12:30</b>	Committee discussion focused upon output of the tool, and usage/interventions	
<b>7</b>	<b>13:00</b>	Drafting of the committee advice and recommendation to the PCC and CC. Options for the committee's recommendation are: a) It advises approving the project; b) It advises approving the project with minor amendments; c) It advises approving the project with major amendments; d) It advises rejecting the project; e) It requests more information from the Lab in order to be able to advise; or f) So far as it relates to analysing the outcomes of an actioned policy or strategy arising from the Lab's research, it advises on a continued or changed course of direction (e.g. if serious problems have been identified necessitating stopping the intervention or encouraging further implementation of the intervention based on evidence of positive outcomes)	
<b>8</b>	<b>13:45</b>	Any other business & reflection	
<b>9</b>	<b>14:00</b>	Meeting Close	