

Thank you for your emailed freedom of information request which was received by the Office of the Police and Crime Commissioner on 28 January 2016. In that email you asked:

- “1. What (if any software) do you use to monitor/process FOI requests?**
- 2. Is that software externally purchased, if so please can you provide the name of the company**
- 3. Please provide the cost of purchasing it or the cost of the internal development**
- 4. What software do you use to look after your organisations assets?**
- 5. Is that software externally purchased, if so please can you provide the name of the company**
- 6. Please provide the cost of purchasing it or the cost of the internal development?”**

The information held by the Office of the Police and Crime Commissioner which falls within the terms of your request is as follows:

- 1. FOI requests are monitored/processed via Microsoft 2010 Sharepoint program**
- 2. The program is used as part of the Microsoft Enterprise Agreement**
- 3. N/A**
- 4. None**
- 5. N/A**
- 6. N/A**

Your attention is drawn to your right to request a re-examination of your case under the Office of the Police and Crime Commissioner’s review procedure. Please note that such an appeal must be received within six months of the date of this correspondence.