



west midlands
police and crime
commissioner

Current Fees & Chargeable Rates 2013/14



2013/14 FEES & CHARGEABLE RATES

Note some of these Charges may be subject to VAT.

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1. CRIME/ACCIDENT / COLLISION REPORTS

CHARGE FOR:	2012/13 £	2013/14 £
Crime Report	75.90	76.30
MG5	30.30	30.50
MG3	30.30	30.50
Incident Log	30.30	30.50
PNC Convictions	30.30	30.50
Caution Certificate	20.20	20.30
Domestic Violence Report	45.50	45.80
Occurrence Summary	15.20	15.30
Custody Record	15.20	15.30
Copy of Collision Report Book (Includes sketches and statements therein up to 30 pages)	83.50	84.00 per report
Additional Pages (in relation to the same collision)	3.60	3.60 per page
Fatals – Copy of Collision Investigation Report (Include report, statements, plans, photos, vehicle examination, reconstruction)	358.70	360.80 per report
Fatals – Reconstruction video / DVD	71.60	72.00 per video/DVD
Unprocessed electronic data obtained at the scene of a collision (Rough Data)	23.90	24.00 per page
Limited Particulars (RT Accidents) (Names and addresses of drivers and registered keepers, insurance companies, date and location of collision, name and number of officer dealing – unless provided as part of a full report)	29.70	29.90 per report
Copy of Self Reporting Form	29.70	29.90 per report
Copy of Scale Plan (other than in collision book)	35.80	36.00 per plan
Copy of Complete Police Vehicle Examination Report (unless part of full extract)	59.60	59.90 per report
Copy of Complete Collision Reconstruction Report (unless part of full extract)	59.60	59.90 per report
Organisations wanting to Interview a Police Officer (per officer) in a civil case	119.20	119.90 per interview

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2. COPIES OF PHOTOGRAPHS

CHARGE FOR:	2012/13 £	2013/14 £
First Photograph (inc. admin charge)	23.90	24.00 first photograph
Copies of Photographs (after First Photograph)	2.60	2.60 per photograph
Images from a Digital Camera on to a CD	17.80	17.90 per CD
A4 Index Sheet (Digital)	17.80	17.90 per index

3. COPIES OF MULTIMEDIA ITEMS

CHARGE FOR:	2012/13 £	2013/14 £
Additional Audio Tapes (provision for CJS)	29.70	29.90 per tape
Additional Video Tapes (provision for CJS)	71.60	72.00 per tape
DVDs from Digital Video	71.60	72.00 per DVD
Copies of CDs/DVDs	17.80	17.90 Per CD/DVD

4. COPIES OF WITNESS STATEMENTS

CHARGE FOR:	2012/13 £	2013/14 £
Copy of a Statement (other than in booklets) per statement – up to 3 pages	30.70	30.90 per statement
Additional pages	3.60	3.60 per page
Copy of witness statement where witness agrees to disclose personal details	35.80	36.00 per statement
Copy of witness statement where witness does not agree to disclosure of personal details	47.70	48.00 per statement
Police Officer Statements (request for statement written by Police Officer)	119.20	119.90 per statement

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5. OTHER REPORTS / FEES

CHARGE FOR:	2012/13	2013/14
	£	£
Organisations wanting to Interview a Police Officer	119.20	119.90 per interview
Additional copies of Custody Records (PIC Records) (over & above those legally provided free of charge)	23.90	24.00 per report
Fingerprinting Fees – First Set	67.40	67.80 per set
Fingerprinting Fees – Subsequent Sets	33.70	33.90 per set
URN – Intruder Alarm Registration	43.49	43.70
Panic Attack Alarm Registration Fee	43.49	43.70
Lone Worker and Vehicle Tracking URNs – under 10,000 devices	52.55	52.90
Lone Worker and Vehicle Tracking URNs – 10,000 – 50,000 devices	78.82	79.30
Lone Worker and Vehicle Tracking URNs – over 50,000 devices	105.10	105.70
CAT 5 Vehicle Tracking SOCs PLEASE NOTE THERE IS NO CHARGE FOR PRINTS FOR CRB		
Copy of PIC Sheets (2 nd copy)	23.90	24.00 per sheet
Pedlars Certificate	12.25	12.25 per certificate
Alien's Certificate	34.00	34.00 per certificate
Data Protection		
Subject to Access request	10.00	10.00 per request
Freedom of Information Request		per FOI Act 2000

6. CANCELLATION RATES

The following charges are for the cancellation of a request to search for documents.

CHARGE FOR:	2012/13	2013/14
	£	£
If Request is Cancelled Prior to Search		Refund
If Search is made Prior to Cancellation	29.70	29.90 per search
If Search is made and Documents Ready for Dispatch	71.60	72.00 Full fee
Abortive Search	29.70	29.90 per search

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7. FIREARMS

CHARGE FOR:	2013/14 RATE (£)
Firearm Certificate Issue	(Same rate for 2012/13) 50.00 per certificate
Firearms Certificate Renewal	40.00 per certificate
Firearms Certificate Replacement	9.00 per certificate
Shotgun Certificate Issue	50.00 per certificate
Shotgun Certificate Renewal	40.00 per certificate
Shotgun Certificate Replacement	8.00 per certificate
Home Office Club Approval	84.00 per certificate
Registered Firearms Dealer - Issue	150.00 per licence
Registered Firearm Dealer - Renewal	150.00 per licence
Firearms Museum Licence	200.00 per licence

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8. SPORTING EVENTS (incl. Football)

Football charges shown are from 1/08/12-31/07/13

RANK	2012/13 COST PER HOUR (£)		
	Standard		Public Holiday
Constable	56.99		72.85
Sergeant	66.32		84.97
Inspector	67.18		67.18
Chief Inspector	73.57		73.57
Superintendent	90.63		90.63
Chief Superintendent	101.89		101.89

Only the rank of PC and Sgt change for Public Holiday due to being eligible for overtime payments

Football charges shown are from 1/08/13-31/07/14.

RANK	2013/14 COST PER HOUR (£)		
	Standard		Public Holiday
Constable	57.32		73.27
Sergeant	66.71		85.47
Inspector	67.57		67.57
Chief Inspector	74.00		74.00
Superintendent	91.16		91.16
Chief Superintendent	102.48		102.48

Only the rank of PC and Sgt change for Public Holiday due to being eligible for overtime payments

NB THESE RATES MAY BE SUBJECT TO CHANGE AS A RESULT OF THE NATIONAL REVIEW OF POLICE PAY AND CONDITIONS.

9. NON-COMMERCIAL

RANK	COST PER HOUR (£)					
	Standard		Short Notice less than 5 days		Public Holiday	
	2012/13	2013/14	2012/13	2013/14	2012/13	2013/14
Constable	46.82	47.47	57.90	58.82	80.07	81.52
Sergeant	56.47	56.50	69.90	70.02	96.76	97.07
Inspector	53.14	52.58				
Chief Inspector	55.61	55.95				
Superintendent	72.05	69.58				
Chief Superintendent	79.28	78.17				
PCSO	30.78	30.69	45.62	45.53	53.04	52.95

Only the rank of PC and Sgt change for Short Notice and Public Holiday due to being eligible for overtime payments