

**Current Fees & Chargeable Rates**

**2020/21**

****

**23 April 2020**

###### CONTENTS

Description Page

1. Accident / Collision Reports 3
2. Cancellation Rates 3
3. Photographs 4
4. Multimedia 4
5. Witness Statements 4
6. Other Reports / Fees 5
7. Requests of Disclosure of Information 5
8. Statutory Charge Rates for Common Items (Firearms/Certificates) 6
9. SPS - Sporting Events (inc. Football) and Commercial Charges 7
10. Non Commercial Charges 7
11. Charge for training of Police Apprentices 8

#### 1. ACCIDENT / COLLISION REPORTS

|  |
| --- |
| **CHARGE FOR:** |
|  | **2019/20**  **£** | **2020/21**  **£** |  |
| Copy of Accident Report (full extract up to 30 pages) | 99.00 | 100.70 | per report |
|  |  |  |  |
| Additional Pages (in relation to the same collision) | 4.30 | 4.40 | per page |
|  |  |  |  |
| Fatals – Copy of Collision Investigation Report  (Include report, statements, plans, photos, vehicle examination, reconstruction) | 424.80 | 432.1 | per report |
|  |  |  |  |
| Fatals – Reconstruction video / DVD | 84.70 | 86.20 | per video/DVD |
|  |  |  |  |
| Unprocessed electronic data obtained at the scene of a collision (Rough Data) | 28.20 | 28.70 | per page |
|  |  |  |  |
| Limited Particulars (RT Accidents) (Names and addresses of drivers and registered keepers, insurance companies, date and location of collision, name and number of officer dealing – unless provided as part of a full report) | 35.20 | 35.80 | per report |
|  |  |  |  |
| Copy of Self Reporting Form | 35.20 | 35.80 | per report |
|  |  |  |  |
| Copy of Scale Plan  (other than in collision book) | 42.50 | 43.30 | per plan |
|  |  |  |  |
| Copy of Complete Police Vehicle Examination Report (unless part of full extract) | 70.60 | 71.80 | per report |
|  |  |  |  |
| Copy of Complete Collision Reconstruction Report (unless part of full extract) | 70.60 | 71.80 | per report |
|  |  |  |  |
|  |  |  |  |

#### 2. CANCELLATION RATES

The following charges are for the cancellation of a request to search for documents.

|  |
| --- |
| **CHARGE FOR:** |
|  | **2019/20**  **£** | **2020/21**  **£** |  |
| If Request is Cancelled Prior to Search |  |  | Refund |
|  |  |  |  |
| If Search is made Prior to Cancellation | 35.20 | 35.80 | per search |
|  |  |  |  |
| If Search is made and Documents Ready for Dispatch | 84.70 | 86.20 | Full fee |
|  |  |  |  |
| Abortive Search | 35.20 | 35.80 | per search |
|  |  |  |  |
| Search Fee | 35.20 | 35.80 | Per search |
| West Midlands Police have introduced a new, non-refundable, fee for conducting searches relating to disclosure requests. The fee includes provision of limited particulars where appropriate. An additional fee of £100.70 will be payable for a copy of a full Road Traffic Collision Report (where available). |  |  |  |
|  |  |  |  |

#### 3. COPIES OF PHOTOGRAPHS

|  |
| --- |
| **CHARGE FOR:** |
|  | **2019/20**  **£** | **2020/21**  **£** |  |
| First Photograph (inc. admin charge) | 28.20 | 28.70 | first photograph |
|  |  |  |  |
| Copies of Photographs (after First Photograph) | 3.10 | 3.20 | per photograph |
|  |  |  |  |
| Images from a Digital Camera on to a CD | 20.80 | 21.20 | per CD |
|  |  |  |  |
| A4 Index Sheet (Digital) | 20.80 | 21.20 | per index |
|  |  |  |  |

#### 

#### 4. COPIES OF MULTIMEDIA ITEMS

|  |
| --- |
| **CHARGE FOR:** |
|  | **2019/20**  **£** | **2020/21**  **£** |  |
| Additional Audio Tapes (provision for CJS) | 35.20 | 35.80 | per tape |
|  |  |  |  |
| Additional Video Tapes (provision for CJS) | 84.70 | 86.40 | per tape |
|  |  |  |  |
| DVDs from Digital Video | 84.70 | 86.40 | per DVD |
|  |  |  |  |
| Copies of CDs/DVDs | 20.50 | 20.90 | Per CD/DVD |
|  |  |  |  |
| Digital Interviews | 56.50 | 57.50 |  |
|  |  |  |  |
| Copies of Body Worn Video footage (2 hours work) | n/a | 91.30 |  |
|  |  |  |  |

#### 5. COPIES OF WITNESS STATEMENTS

|  |
| --- |
| **CHARGE FOR:** |
|  | **2019/20**  **£** | **2020/21**  **£** |  |
| Copy of a Statement (other than in booklets) per statement – up to 3 pages | 36.30 | 37.00 | per statement |
|  |  |  |  |
| Additional pages | 4.30 | 4.40 | per page |
|  |  |  |  |
| Copy of witness statement where witness agrees to disclose personal details | 42.50 | 43.30 | per statement |
|  |  |  |  |
| Copy of witness statement where witness does not agree to disclosure of personal details | 56.50 | 57.50 | per statement |
|  |  |  |  |
| Police Officer Statements (request for statement written by Police Officer) | 142.50 | 145.00 | per statement |
|  |  |  |  |

#### 6. OTHER REPORTS / FEES

|  |
| --- |
| **CHARGE FOR:** |
|  | **2019/20**  **£** | **2020/21**  **£** |  |
| Crime Report  MG5 | 89.70  35.80 | 91.30  36.50 |  |
| MG3 | 35.80 | 36.50 |  |
| Incident Log | 36.50 | 37.20 |  |
| PNC Convictions | 35.80 | 36.50 |  |
| Caution Certificate | 23.50 | 23.90 |  |
| Domestic Violence Report | 54.00 | 55.00 |  |
| Occurrence Summary | 18.10 | 18.50 |  |
| Custody Record | 18.10 | 18.50 |  |
| Organisations wanting to Interview a Police Officer (and in a civil case) | 142.50 | 145.00 | per interview |
|  |  |  |  |
| Additional copies of Custody Records (PIC Records)  (over & above those legally provided free of charge) | 28.20 | 28.70 | per report |
|  |  |  |  |
| Copy of PIC Sheets (2nd copy) | 28.20 | 28.70 | per sheet |
|  |  |  |  |
| Copy of interview record (only where prepared during investigative process) | 56.50 | 57.50 | per copy |
|  |  |  |  |
| **Fingerprints** |  |  |  |
| Fingerprinting Fees – First Set | 79.70 | 81.10 | per set |
| Fingerprinting Fees – Subsequent Sets | 39.80 | 40.50 | per set |
| PLEASE NOTE THERE IS NO CHARGE FOR PRINTS FOR CRB |  |  |  |
| Alarm URN Fees |  |  |  |
| URN – Intruder Alarm Registration | 43.49 | 43.49 |  |
| Panic Attack Alarm Registration Fee | 43.49 | 43.49 |  |
| Lone Worker and Vehicle Tracking URNs – under 10,000 devices | 52.55 | 52.55 |  |
| Lone Worker and Vehicle Tracking URNs – 10,000 – 50,000 devices | 78.82 | 78.82 |  |
| Lone Worker and Vehicle Tracking URNs – over 50,000 devices | 105.10 | 105.10 |  |
| CAT 5 Vehicle Tracking SOCs | 52.55 | 52.55 |  |
| National Contractor Vetting |  |  |  |
| Non Police Personnel Vetting (NPPV) 1 | 40.00 | 40.00 |  |
| Non Police Personnel Vetting (NPPV) 2 (abbreviated) | 110.00 | 110.00 |  |
| Non Police Personnel Vetting (NPPV) 2 (full) | 120.00 | 120.00 |  |
| Non Police Personnel Vetting (NPPV) 3 | 160.00 | 160.00 |  |
| Any clearance requiring CTC or SC in addition to NPPV | +30.00 | +30.00 |  |
|  |  |  |  |

#### 7. REQUESTS FOR DISCLOSURE OF INFORMATION

Please note that where there is no judicial requirement for the reports, VAT is chargeable.

|  |
| --- |
| **CHARGE FOR:** |
| **Requests for Disclosure of Information** | **2019/20**  **£** | **2020/21**  **£** |  |
| Request for information by Court Order (up to 2 hours work) | 89.70 | 91.30 |  |
| Request for information by Court Order for work above 2 hours (including redaction) | 30.00 | 30.60 |  |
| **ABI/Lloyds Disclosure of Information (ABI/Lloyds MOU)** |  |  |  |
| Request (crime/lost property number, etc) - MOU App App D(a) | 30.00 | 30.60 |  |

#### 

#### 8. Statutory Charge Rates for Common Items

#### FIREARMS –

|  |  |  |  |
| --- | --- | --- | --- |
| **CHARGE FOR:** | **2019/20 RATE (£)** | **2020/21 RATE (£)** | |
|  |  |  | |
| Firearm Certificate Issue | 88.00 | 88.00 | per certificate |
|  |  |  |  |
| Firearms Certificate Renewal | 62.00 | 62.00 | per certificate |
|  |  |  |  |
| Firearms Certificate Replacement | 4.00 | 4.00 | per certificate |
|  |  |  |  |
| Shotgun Certificate Issue | 79.50 | 79.50 | per certificate |
|  |  |  |  |
| Shotgun Certificate Renewal | 49.00 | 49.00 | per certificate |
|  |  |  |  |
| Shotgun Certificate (co-terminus with Firearms certificate) | 90.00 | 90.00 | per certificate |
|  |  |  |  |
| Shotgun Certificate renewal (co-terminus with Firearms certificate) | 65.00 | 65.00 | per certificate |
|  |  |  |  |
| Shotgun Certificate Replacement | 4.00 | 4.00 | per certificate |
|  |  |  |  |
| Visitors Permit (Single) | 20.00 | 20.00 | per certificate |
|  |  |  |  |
| Visitors Permit (6+) | 100.00 | 100.00 | per certificate |
|  |  |  |  |
| Home Office Club Approval | 84.00 | 84.00 | per certificate |
|  |  |  |  |
| Registered Firearms Dealer - Issue | 200.00 | 200.00 | per licence |
|  |  |  |  |
| Registered Firearm Dealer - Renewal | 200.00 | 200.00 | per licence |
|  |  |  |  |
| Firearms Museum Licence | 200.00 | 200.00 | per licence |
|  |  |  |  |
| Game Fairs | 13.00 | 13.00 | per licence |
|  |  |  |  |
| Variation (not like for like) | 20.00 | 20.00 | per certificate |
|  |  |  |  |

**Other Licensing Fees**

|  |
| --- |
| **CHARGE FOR:** |
|  | **2019/20**  **£** | **2020/21**  **£** |  |
| Pedlars Certificate | 12.25 | 12.25 | per certificate |
| Alien’s Certificate | 34.00 | 34.00 | per certificate |
|  |  |  |  |

#### 9. SPS - SPORTING EVENTS (incl. Football) – Per Hour & COMMERCIAL CHARGES

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **RANK** | Standard | Public Holiday |  | Standard | Public Holiday |
| **Season 2019/20 (£)** | |  | **Season 2020/21 (£)** | |
| Constable | 69.37 | 106.47 |  | 71.94 | 110.04 |
| Sergeant | 81.30 | 125.45 |  | 83.66 | 128.85 |
| Inspector | 80.16 | 80.16 |  | 81.63 | 81.63 |
| Chief Inspector | 84.69 | 84.69 |  | 86.58 | 86.58 |
| Superintendent | 107.68 | 107.68 |  | 110.64 | 110.64 |
| Chief Superintendent | 124.11 | 124.11 |  | 126.49 | 126.49 |
| PCSO | 59.68 | 59.68 |  | 60.76 | 60.76 |

Only the rank of PC and Sgt change for Public Holiday due to being eligible for overtime payments

***NB THESE RATES MAY BE SUBJECT TO CHANGE AS A RESULT OF THE NATIONAL REVIEW OF POLICE PAY AND CONDITIONS.***

#### 10. NON-COMMERCIAL – Per Hour

|  |
| --- |
| **RANK** |
|  | **Standard Weekly Leave (£)** | | **Public Holiday (£)** | |  |
|  | **2019/20** | **2020/21** | **2019/20** | **2020/21** |
| Constable | 56.21 | 58.27 | 93.32 | 96.37 |
| Sergeant | 65.93 | 67.83 | 110.09 | 113.02 |
| Inspector | 61.66 | 62.79 | 61.66 | 62.79 |
| Chief Inspector | 65.15 | 66.60 | 65.15 | 66.60 |
| Superintendent | 82.83 | 85.11 | 82.83 | 85.11 |
| Chief Superintendent | 95.47 | 97.30 | 95.47 | 97.30 |
| PCSO | 51.49 | 52.29 | 51.49 | 52.29 |

Only the rank of PC and Sgt change for Standard Weekly Leave and Public Holiday due to being eligible for overtime payments.

1. **CHARGE FOR TRAINING OF POLICE APPRENTICES**

|  |  |  |
| --- | --- | --- |
| **Rank** | **Rate per hour (£)** | **Rate per hour (£)** |
|  | **2019/20** | **2020/21** |
| Constable | 57.00 | 59.25 |
| Sergeant | 66.58 | 68.60 |
| Inspector | 80.16 | 81.63 |
| Chief Inspector | 84.69 | 86.58 |
| Superintendent | 107.68 | 110.64 |
| Chief Superintendent | 124.11 | 126.49 |
| PCSO | 35.47 | 36.66 |
| Band B | \* | 21.52 |
| Band C Lower | \* | 26.50 |
| Band C | \* | 27.33 |
| Band D Lower | \* | 37.60 |
| Band D | \* | 39.72 |
| Band E Lower | \* | 50.42 |
| Band E | \* | 52.83 |

\**Rates not provided for 19/20 as moved to calculating each individual grade*