

**WEST MIDLANDS POLICE
AND CRIME
COMMISSIONER**

NON-CONFIDENTIAL

NOTICE OF DECISION

[016/2021]

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Fees and Charges 2021/22

EXECUTIVE SUMMARY

The purpose this report is to approve the Force's fees and chargeable rates for 2021/22.

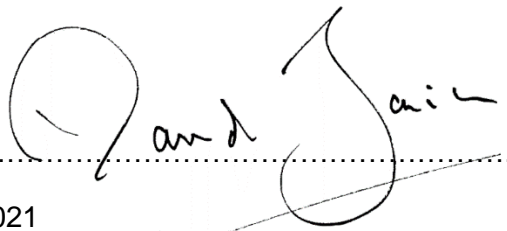
DECISION

The PCC approves the Fees and Charges for 2021/22 as set out in the attached Fees and Chargeable rates schedule.

West Midlands Police and Crime Commissioner

I confirm that I do not have any disclosable pecuniary interests in this decision and take the decision in compliance with the Code of Conduct for the Police and Crime Commissioner for the West Midlands. Any interests are indicated below.

Signature.....



Paul Sain

Date 18.03.2021

NON - CONFIDENTIAL FACTS AND ADVICE TO THE POLICE AND CRIME COMMISSIONER

INTRODUCTION AND BACKGROUND

1. The Force is able to levy a charge to users for certain services. The charges for 2021/22 are shown in the attached Fees and Chargeable Rates schedule. The rates are reviewed, refreshed and approved annually.

FINANCIAL IMPLICATIONS

2. Rates have been calculated using the fees and charges methodology that is provided to policing nationally.

LEGAL IMPLICATIONS

3. Fees and Chargeable Rates are governed by Sections 18, 24, 25 and 26 of the Police Act 1996.

EQUALITY IMPLICATIONS

4. The fees and chargeable rates are based on either statutory amounts or have been calculated using the agreed national framework and are applied consistently irrespective of colour, race, religion, gender or sexual orientation.

Schedule of Background Papers

Fees & Charges booklet

Public Access to Information

Information contained in this decision is subject to the Freedom of Information Act 2000 and other legislation. This decision will be made available on the Commissioner's website.

2021/22 FEES & CHARGEABLE RATES

Note some of these Charges may be subject to VAT.



west midlands
police and crime
commissioner

Current Fees & Chargeable Rates 2021/22



2021/22 FEES & CHARGEABLE RATES

Note some of these Charges may be subject to VAT.

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2021/22 FEES & CHARGEABLE RATES

Note some of these Charges may be subject to VAT.

1. ACCIDENT / COLLISION REPORTS

CHARGE FOR:	2020/21 £	2021/22 £	
Copy of Accident Report (full extract up to 30 pages)	100.70	101.30	per report
Additional Pages (in relation to the same collision)	4.40	4.50	per page
Fatals – Copy of Collision Investigation Report (Include report, statements, plans, photos, vehicle examination, reconstruction)	432.1	434.70	per report
Fatals – Reconstruction video / DVD	86.20	86.70	per video/DVD
Unprocessed electronic data obtained at the scene of a collision (Rough Data)	28.70	28.90	per page
Limited Particulars (RT Accidents) (Names and addresses of drivers and registered keepers, insurance companies, date and location of collision, name and number of officer dealing – unless provided as part of a full report)	35.80	36.00	per report
Copy of Self Reporting Form	35.80	36.00	per report
Copy of Scale Plan (other than in collision book)	43.30	43.60	per plan
Copy of Complete Police Vehicle Examination Report (unless part of full extract)	71.80	72.20	per report
Copy of Complete Collision Reconstruction Report (unless part of full extract)	71.80	72.20	per report

2. CANCELLATION RATES

The following charges are for the cancellation of a request to search for documents.

CHARGE FOR:	2020/21 £	2021/22 £	
If Request is Cancelled Prior to Search			Refund
If Search is made Prior to Cancellation	35.80	36.00	per search
If Search is made and Documents Ready for Dispatch	86.20	86.70	Full fee
Abortive Search	35.80	36.00	per search
Search Fee	35.80	36.00	Per search
West Midlands Police have introduced a new, non-refundable, fee for conducting searches relating to disclosure requests. The fee includes provision of limited particulars where appropriate. An additional fee of £101.30 will be payable for a copy of a full Road Traffic Collision Report (where available).			

2021/22 FEES & CHARGEABLE RATES

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3. COPIES OF PHOTOGRAPHS

CHARGE FOR:	2020/21 £	2021/22 £	
First Photograph (inc. admin charge)	28.70	28.90	first photograph
Copies of Photographs (after First Photograph)	3.20	3.30	per photograph
Images from a Digital Camera on to a CD	21.20	21.30	per CD
A4 Index Sheet (Digital)	21.20	21.30	per index

4. COPIES OF MULTIMEDIA ITEMS

CHARGE FOR:	2020/21 £	2021/22 £	
Additional Audio Tapes (provision for CJS)	35.80	36.00	per tape
Additional Video Tapes (provision for CJS)	86.40	86.70	per tape
DVDs from Digital Video	86.40	86.70	per DVD
Copies of CDs/DVDs	20.90	21.00	Per CD/DVD
Digital Interviews	57.50	57.90	
Copies of Body Worn Video footage (2 hours work)	91.30	91.80	

5. COPIES OF WITNESS STATEMENTS

CHARGE FOR:	2020/21 £	2021/22 £	
Copy of a Statement (other than in booklets) per statement – up to 3 pages	37.00	37.20	per statement
Additional pages	4.40	4.50	per page
Copy of witness statement where witness agrees to disclose personal details	43.30	43.60	per statement
Copy of witness statement where witness does not agree to disclosure of personal details	57.50	57.50	per statement
Police Officer Statements (request for statement written by Police Officer)	145.00	146.00	per statement

2021/22 FEES & CHARGEABLE RATES

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6. OTHER REPORTS / FEES

CHARGE FOR:	2020/21 £	2021/22 £	
Crime Report	91.30	92.00	
MG5	36.50	36.70	
MG3	36.50	36.70	
Incident Log	37.20	37.40	
PNC Convictions	36.50	36.70	
Caution Certificate	23.90	24.00	
Domestic Violence Report	55.00	55.30	
Occurrence Summary	18.50	18.60	
Custody Record	18.50	18.50	
Organisations wanting to Interview a Police Officer (and in a civil case)	145.00	146.00	per interview
Additional copies of Custody Records (PIC Records) (over & above those legally provided free of charge)	28.70	28.90	per report
Copy of PIC Sheets (2 nd copy)	28.70	28.90	per sheet
Copy of interview record (only where prepared during investigative process)	57.50	57.90	per copy
<u>Fingerprints</u>			
Fingerprinting Fees – First Set	81.10	81.60	per set
Fingerprinting Fees – Subsequent Sets	40.50	40.80	per set
PLEASE NOTE THERE IS NO CHARGE FOR PRINTS FOR CRB			
<u>Alarm URN Fees</u>			
URN – Intruder Alarm Registration	43.49	43.49	
Panic Attack Alarm Registration Fee	43.49	43.49	
Lone Worker and Vehicle Tracking URNs – under 10,000 devices	52.55	52.55	
Lone Worker and Vehicle Tracking URNs – 10,000 – 50,000 devices	78.82	78.82	
Lone Worker and Vehicle Tracking URNs – over 50,000 devices	105.10	105.10	
CAT 5 Vehicle Tracking SOCs	52.55	52.55	
<u>National Contractor Vetting</u>			
Non Police Personnel Vetting (NPPV) 1	40.00	40.00	
Non Police Personnel Vetting (NPPV) 2 (abbreviated)	110.00	110.00	
Non Police Personnel Vetting (NPPV) 2 (full)	120.00	120.00	
Non Police Personnel Vetting (NPPV) 3	160.00	160.00	
Any clearance requiring CTC or SC in addition to NPPV	+30.00	+30.00	

7. REQUESTS FOR DISCLOSURE OF INFORMATION

Please note that where there is no judicial requirement for the reports, VAT is chargeable.

CHARGE FOR:	2020/21 £	2021/22 £
<u>Requests for Disclosure of Information</u>		
Request for information by Court Order (up to 2 hours work)	91.30	91.80
Request for information by Court Order for work above 2 hours (including redaction)	30.60	30.80
<u>ABI/Lloyds Disclosure of Information (ABI/Lloyds MOU)</u>		
Request (crime/lost property number, etc) - MOU App D(a)	30.60	30.80
Request (in response to specific questions) – MOU App D(b)	129.80	130.60

2021/22 FEES & CHARGEABLE RATES

Note some of these Charges may be subject to VAT.

8. Statutory Charge Rates for Common Items

FIREARMS –

CHARGE FOR:	2020/21 RATE (£)	2021/22 RATE (£)
Firearm Certificate Issue	88.00	88.00 per certificate
Firearms Certificate Renewal	62.00	62.00 per certificate
Firearms Certificate Replacement	4.00	4.00 per certificate
Shotgun Certificate Issue	79.50	79.50 per certificate
Shotgun Certificate Renewal	49.00	49.00 per certificate
Shotgun Certificate (co-terminus with Firearms certificate)	90.00	90.00 per certificate
Shotgun Certificate renewal (co-terminus with Firearms certificate)	65.00	65.00 per certificate
Shotgun Certificate Replacement	4.00	4.00 per certificate
Visitors Permit (Single)	20.00	20.00 per certificate
Visitors Permit (6+)	100.00	100.00 per certificate
Home Office Club Approval	84.00	84.00 per certificate
Registered Firearms Dealer - Issue	200.00	200.00 per licence
Registered Firearm Dealer - Renewal	200.00	200.00 per licence
Firearms Museum Licence	200.00	200.00 per licence
Game Fairs	13.00	13.00 per licence
Variation (not like for like)	20.00	20.00 per certificate

Other Licensing Fees

CHARGE FOR:	2020/21 £	2021/22 £
Pedlars Certificate	12.25	12.25 per certificate
Alien's Certificate	34.00	34.00 per certificate

2021/22 FEES & CHARGEABLE RATES

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9. SPS - SPORTING EVENTS (incl. Football) – Per Hour & COMMERCIAL CHARGES

RANK	Standard	Public Holiday		Standard	Public Holiday
	Season 2020/21 (£)			Season 2021/22 (£)	
Constable	71.94	110.04		72.90	111.00
Sergeant	83.66	128.85		85.79	130.99
Inspector	81.63	81.63		83.44	83.44
Chief Inspector	86.58	86.58		88.64	88.64
Superintendent	110.64	110.64		111.83	111.83
Chief Superintendent	126.49	126.49		128.89	128.89
PCSO	60.76	60.76		62.04	62.04

Only the rank of PC and Sgt change for Public Holiday due to being eligible for overtime payments

NB THESE RATES MAY BE SUBJECT TO CHANGE AS A RESULT OF THE NATIONAL REVIEW OF POLICE PAY AND CONDITIONS.

10. NON-COMMERCIAL – Per Hour

RANK	Standard Weekly Leave (£)		Public Holiday (£)	
	2020/21	2021/22	2020/21	2021/22
	Constable	58.27	96.37	59.01
Sergeant	67.83	113.02	69.47	114.66
Inspector	62.79	62.79	64.14	64.14
Chief Inspector	66.60	66.60	68.18	68.18
Superintendent	85.11	85.11	86.03	86.03
Chief Superintendent	97.30	97.30	99.14	99.14
PCSO	52.29	52.29	53.30	53.30

Only the rank of PC and Sgt change for Standard Weekly Leave and Public Holiday due to being eligible for overtime payments.

2021/22 FEES & CHARGEABLE RATES

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11. CHARGE FOR TRAINING OF POLICE APPRENTICES

Rank	Rate per hour (£)	Rate per hour (£)
	2020/21	2021/22
Constable	59.25	60.20
Sergeant	68.60	70.73
Inspector	81.63	83.44
Chief Inspector	86.58	88.64
Superintendent	110.64	111.83
Chief Superintendent	126.49	128.89
PCSO	36.66	37.84
Band B	21.52	20.84
Band C Lower	26.50	26.81
Band C	27.33	27.65
Band D Lower	37.60	38.06
Band D	39.72	40.20
Band E Lower	50.42	51.04
Band E	52.83	53.49