

**POLICE AND CRIME
COMMISSIONER FOR
THE WEST MIDLANDS**

NON -CONFIDENTIAL

NOTICE OF DECISION

027-2023

Contact Officer: Peter Gillett 61483

WMP Director of Commercial Services

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Title: Provision of Office Furniture including the
Estates Management Refurbishment Programme

EXECUTIVE SUMMARY

Title: Provision of Office Furniture including the Estates Management Refurbishment Programme

This report outlines the decision to be taken by the Police and Crime Commissioner to award a contract, for the provision of Office Furniture, including the Estates Management Refurbishment Programme. Full details of this request and the procurement process undertaken, are included in the enclosed Contracts Review and Approval Board Background Paper (Appendix A).

This is a request to award, following a mini competition exercise via the NEPO Office Furniture Framework 0411, for a total value (if all extensions are taken), of up to £3,000,000 and is within the approved budget.

DECISION

This decision approves the award of a contract for the provision of Office Furniture, including the Estates Management Refurbishment Programme to Office Update Ltd Midlands, 8 Barrington Business Park, Leycroft Road, Beaumont Leys, Leicester, LE4 1ET, for the period 1st December, 2023 to 30th November 2025, with the option to extend for 2 periods of 12 months, via the NEPO Office Furniture Framework 0411.

Police and Crime Commissioner for the West Midlands

I confirm that I do not have any disclosable pecuniary interests in this decision and take the decision in compliance with the Code of Conduct for the Police and Crime Commissioner of the West Midlands. Any interests are indicated below.

A handwritten signature in black ink, appearing to be 'E. Foster', written in a cursive style.

Signature.....

Date...7/12/2023.....

CONFIDENTIAL FACTS AND ADVICE TO THE POLICE AND CRIME COMMISSIONER INTRODUCTION AND BACKGROUND

The enclosed Contracts Review and Approval Board background paper (Appendix A) provides full information for the identification of a preferred bidder for the award of contract for the provision of Office Furniture including the Estates Management Refurbishment Programme.

FINANCIAL IMPLICATIONS

£3,000,000 indicative costing for the estates refurbishment programme (BAU £50k to £100k p.a).

This is a request to award, following a mini competition exercise, via the NEPO Office Furniture Framework 0411 for a total value (if all extensions are taken), of up to £3,000,000 and is within the approved budget.

Whilst a maximum budget has been included, it is likely that due to the newly endorsed estates strategy, volume of planned property disposals and subsequent intensification of use of the remaining space, the estate's furniture requirements are still to be determined – this flexibility has been built into the new contract.

LEGAL IMPLICATIONS

In accordance with Financial Regulations, the award of Contracts with a value in excess of £1 million requires the approval of the PCCWM.

EQUALITY IMPLICATIONS

Diversity and Inclusion will be monitored during the life of this contract from both a staff engagement and Social Value perspective.

SCHEDULE OF BACKGROUND PAPERS

Approved Contracts Review and Approval Paper by the Director of Commercial Services and Assistant Director of Contracts and Procurement.

APPENDIX A – CONFIDENTIAL NOT INCLUDED